

Yearly Review of Progress for sixth year (and beyond) students

Reminder notice (at the start of the sixth year and beyond)

- Immediately following Autumn Quarter registration, the Executive Officer shall notify students who will be starting their sixth year (and beyond) in residence, their faculty advisors, and their thesis committees about the yearly review process that will the Spring Quarter of the sixth year (and beyond).

Review (during the Spring Quarter of the sixth year and beyond)

1. Any student who registers for a sixth year (and beyond) of residence and does not petition for graduation in the Spring Quarter of the same academic year, shall be scheduled for a yearly academic progress review during the month of April.
2. Immediately following Spring Quarter registration, the Executive Officer shall notify students subject to this review and their research advisors and thesis committees.
3. By April 1st, the faculty advisors shall provide the Chair of the Graduate Review Committee with a statement of her or his views of the student's progress.
4. Between April 1 and April 30 the Chair of the Graduate Review Committee shall assign two faculty members to each student, and each two-faculty review committee will meet the student to whom they are assigned. At the meeting, the student shall make an oral presentation addressing (i) the status of progress to date in their thesis research, (ii) their plan of research leading toward the completion of their thesis on a reasonable time scale, and (iii) any road blocks toward the completion of their thesis.
5. No later than April 30, each review committee shall submit to the Chair of the Graduate Review Committee, the Department Chair and the Executive Officer a paragraph regarding the results of the review. It should address (i) the student's progress to date, (ii) possible pitfalls in the remaining program, and (iii) expectations for completing the research. In addition, review committees are welcome to provide specific recommendations to the Department.
6. The Chair of the Graduate Review Committee shall present the recommendations by the review committees at the May faculty meeting.
7. The Department Chair shall send to the student and the faculty advisor the paragraph regarding the results of the review.